



CORA EXECUTIVE MEETING MINUTES

May 24, 2009 8:00- 9:00 pm

- A. Roll Call:** Shane, Peter, Donna, Jen, Robin
Regrets: Brian, Kathleen and Ryan
- B. Additions to and Adoption of Agenda:** No additions. Agenda adopted.
- C. Approval of Minutes from April 19, 2009 CORA Teleconference**
Correction: attendance- Peter was *not* present (corrected to regrets)
- D. ON GOING BUSINESS:**
- 1) **Website-** carried forward to next meeting
 - 2) **Membership-** Status of Ontario clubs unknown
Results of Insurance survey that was distributed with membership renewal last year circulated. And while it provides some indication of what clubs are doing, Peter wishes more information- see item #3
 - 3) **Insurance-** Peter has proposed to send out a more detailed questionnaire to all clubs to determine what sports club members are engaged in, and what, if any, additional insurance coverage clubs have for sports other than OR. Peter's questions were circulated to Board members who agreed that this was a worthy initiative and would provide valuable information that can be used in clarifying and coverage with All Sport.

Action: 1) Peter will speak with Clayton regarding this and ask for further feedback 2) Donna will type up questionnaire and circulate to clubs asking for as immediate response as possible.
 - 4) **Safety Manual-**
Safety manual was circulated to Board following last meeting eliciting feedback. Brian offered some technical changes and advised that the Junior information be put back into the document.

Action: 1) Donna will make technical changes as per Brian's feedback and then recirculate to Board. 2) Remainder of the Board to review and send Robin revisions, 3) Robin to contact Doug and ask if he can get

hold of David Boulding regarding legal review, should Doug not be able to get hold of David or if it appears that the process will be delayed than Peter will ask Gabe if he will provide a legal opinion.

- 5) **Sprints-** Update from Donna: went to New Caledonia for the IVF meeting. Confirmed that Canada's initiative to associate CORA with the CKC mirrors Brazil and other countries and their canoe federations. This will assist with funding and recognition from ICF (canoe federation). IVF/ ICF applications to IOC moving forward. Applications for all Olympic sports reviewed in 2020. ICF World sprints held in Halifax. European and South American Conferences may result in World Cup events in the future.
- 6) **Penticton 2012:** Update given by Donna: Race director- Linda Roberts, Sponsorship director: Ryan Pogue, Event director- Donna Harrison. Previous hosts of event report costs recovered and profit made. City of Penticton motivated and backing the event. Ryan has a plan regarding boats. Donna will start applying for funding within the next year. Donna will develop an organizing committee. 2014 to be decided May 2010 next IVF (bids received from France, NZ, Brazil and Cook Islands).

E. CARRIED FORWARD FROM March 15, April 19:

- 1) **Finances-** Jen
Our current bylaws state that an audit is to be done every year and Industry Canada form requests name of auditor. However audit has not been conducted in the last 4 years. Board presented with option to: amend By-laws so this is not a requirement or if CORA will reinstate audits.
Decision/Action: 1) CORA Board decides to reinstate audits. Jen to get a quote for financial audit of CORA finances for the last 2 years. **2)** Jen to get financial statements from Adrienne so that the Board has an update on the Opening statement and balance. Jen to present financial report at next meeting.

F. NEW BUSINESS:

- 1) **CORA Race rules-** Following a question from a crew in Penticton regarding what constitutes a mixed crew- clarification revisited:
Mixed crew is at least 3 women
Men's crew is all men
Women's crew is all women

2) Payments for CORA clinics-

Recent submission for expenses of CORA clinic reinforce the need to be clear on future applications that CORA will pay ½ of travel costs (expenditures only, not time) and \$25 a head

Actions from Business Arising:

1) Kathleen will follow up with Clubs that have not yet paid up. **Peter** to remind clubs that participants/members need to register when certificate of insurance for races is sent out

2) Shane: will create website proposal document, circulate and get quotes for next meeting

3) All Board Members: Review Safety Manual and provide edits, comments to **Robin**

4) Donna: Follow up with Thunder Bay Club

Business to be Carried Forward:

2) Website Finances: Audit and Auditors

******* Note: NEXT MEETING: Sunday June 21, 2009 *******