



CORA EXECUTIVE MEETING MINUTES

February 15, 2009 8:00- 8:45 pm

A. Roll Call:

Present: Donna Wright, Shane Martin, Brian Johns, Peter Forand, Ryan Pogue, Robin Roots

Absence: Kathleen Burton, Doug Mancel, Jen Burford,

Welcome- meeting convened at 8:00 pm

B. Additions to and Adoption of Agenda:

Agenda as circulated.

C. APPROVAL OF MINUTES from January 18, 2009 Teleconference

Motion to accept minutes as circulated: Donna

Seconded by: Brian

D. ON GOING BUSINESS:

1) Website:

Update- Old site is now up and running. So we currently have 2 hosting companies, a yearly contract with one and a month to month with the other. Shane will continue to work on building the new site and hopes to complete it within the next 10 months, so we will continue on a monthly payment schedule. Donna currently paying for host company charges and will bill CORA when changes complete. Message board does work however goes to Donna's email directly, Shane will assist in working out some the problems. Colleen has submitted a bill for \$250 to get website up and going.

2) Travel Grant-

2a. See summary of online CORA Board discussions regarding the development of the Travel Grant Policy and Application Form. Final policy to provide more detailed information/education in policy and revision to include a per race limit.

Action: Robin will write up minutes from the online discussion and make final revisions, circulate to Board for final approval- asap, information to be posted in newsletter.

3) Insurance-

Fees are being paid on time. Still some question as to whether all clubs have adequate coverage. Issue tabled until all the clubs paid (9 of the 29 clubs paid to date). Information from survey will assist in determining how much of an issue this is.

Action: Kathleen, membership director to send out reminder to all clubs to pay fees (club fee will increase May 1st to \$150 so incentive to do so sooner rather than later)

4) Safety Manual-

Peter has the CD and will start editing manual- safety issues only

5) CORA Newsletter-

Donna has created a CORA Newsletter, will distribute it as soon as Travel Grant is finalized. It will be sent on to clubs, who can then circulate it to members.

E. NEW BUSINESS:

- 1) CORA Club contacts- We need an accurate list of Club contacts and ensure that emails/letters etc are being received.
Action: Kathleen to follow up with all club contacts to ensure correct contact info.
- 2) 2009 Sprint Budget/ 2010 Team Canada:
Donna noted that it is too early in the year to accurately determine what the budget should be. 45 already signed up with intent to compete so by May-June more accurate sense of numbers for time trials. Sprints are following day.
Proposal from Kamini Jain has been withdrawn, as many factors may change such as cannot predict what the need for coach will be, she will likely be racing. No request for commitment of funds at this time.
Penticton 2012- Committee has been struck: Donna- events manager, Linda Roberts- Race director for 2012 and Ryan sponsorship packages. They will be seeking from funding from numerous sources such as government grants, Legacy money, etc. As CORA is already a nonprofit society, a subcommittee will be established with a separate account to plan and organize 2012.
- 3) Adaptive Clinics: Ryan has begun adaptive paddling clinics, similar to Project Pure Light in Hawaii. Ryan would like to make information regarding the start up, development, safety policy and funding sources available to other clubs. This project is also an important connection to CKC.

Actions from Business Arising: as listed above

Business to be Carried Forward:

Old Business Items: **2)** Travel Grant proposal- Robin to summarize online discussion and add to minutes, Policy expanded for clarification, **3)** Insurance- Kathleen to follow up with email reminder to clubs **4)** Safety Manual- Peter to edit and circulate

New Business Items: **1)** CORA club contacts confirmation- Kathleen

****** Next Meeting: Sunday March 15, 2009 - 8:00 pm ******

Meeting adjourned 8:45 pm