



CORA EXECUTIVE MEETING MINUTES

April 19, 2009 8:00- 9:00 pm

- A. Roll Call:** Brian Johns, Donna Wright, Shane Martin, Robin Roots
Regrets: Ryan Pogue, Doug Mancel, Peter Forand
- B. Additions to and Adoption of Agenda:**
2) Website update, 3) Safety Manual update
- C. Approval of Minutes from March 15, 2009 CORA Teleconference**
Approved: Brian
- D. ON GOING BUSINESS:**
- 1) **Membership-** Update from Jan circulated to Board with agenda
Total individual paddlers to date = 566
Clubs outstanding: Vancouver Ocean Sports, Vernon Racing Canoe Club and Toronto Sailing and Canoe Club.
River Spirit will not be renewing their membership.
Action: Kathleen will follow up with Clubs that have not yet paid up.
Peter to remind clubs that participants/members need to register when certificate of insurance for races is sent out
 - 2) **Website-**
Update from Shane and Donna: currently lots of message postings, requirements of new site to include a message board with less work on the back end
Action: 1) Shane will put together a document (RFP?) outlining the request for a new website design which he will circulate to interested parties and obtain quotes by the next meeting. 2) We have now switched from a month to month billing for services to a yearly fee.
 - 3) **Safety Manual-** Peter has made significant edits and reduced it to a technical manual of 70 pages. Brian and Donna have had a chance to review it.
Action: The pdf will be circulated to all Board members to review and make comments. Practicality and feasibility must be kept in mind. Comments are to be sent to Robin who will collate and then produce a master edit. The final manual should then be reviewed with Dave Boulding

if possible. Members of the Board believe it should be reviewed by a lawyer prior to being released.

E. CARRIED FORWARD from March 15, 2009:

1) CORA Clinics- Donna

1) Discussion and decision regarding process for setting up and organizing clinics incl. issue of CORA subsidies: Members of the Board express the mandate of CORA is to promote the sport of racing to as wide a group of people/paddlers as possible. Given the structure of the proposed Sprint Clinic, it was felt that it would benefit 12 paddlers only and so would not be considered for subsidization by CORA.

2) Thunder Bay Outrigger Club has approached CORA to provide support for a stroke improvement clinic. They are proposing to have Sheila from Toronto Wai Nui travel to Thunder Bay for the clinic. Members of the Board believe this would be a good clinic to support.

Action: Donna will contact Thunder Bay and ask them for details and let them know CORA will provide support.

F. NEW BUSINESS:

1) SPRINTS 2012- Donna

Donna circulated a backgrounder document and Sprint 2012 proposal. Some clarification was offered regarding funding and support from CORA. Donna will keep the Board informed as the plans unfold.

2) Finances- Jen absent

Financial audit:

Action: Forwarded to next meeting

Actions from Business Arising:

1) Kathleen will follow up with Clubs that have not yet paid up. **Peter** to remind clubs that participants/members need to register when certificate of insurance for races is sent out

2) Shane: will create website proposal document, circulate and get quotes for next meeting

3) All Board Members: Review Safety Manual and provide edits, comments **to Robin**

4) Donna: Follow up with Thunder Bay Club

Business to be Carried Forward:

New Business Items: 2) Finances: Audit and Auditors

***** **Note: NEXT MEETING: Sunday May 24, 2009** *****
(Long weekend on the 17th)